



Western

DAN Department of Management
& Organizational Studies

**Faculty of
Social Science**

Fall 2026 Course Syllabus

MOS 1023A Section – 001 **Introduction to Accounting and Finance** **Course Mode: In-Person**

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Please include the course name (i.e., MOS 1023) in the subject line of your e-mail

1. Course Information:

1.1 Class Location and Time:

Wednesday: 3:30 p.m. – 6:30 p.m. | Natural Sciences Centre, Room 145 (NSC-145)

See course OWL Brightspace Site for details and the course calendar.

1.2 Course Description:

This course provides students with a basic introduction to the fields of accounting and corporate finance. The accounting unit introduces students to basic accounting concepts from financial and managerial accounting. The corporate finance unit explains how financial markets work and how corporate managers use these markets to create and sustain corporate value.

Antirequisite(s): n/a

Prerequisite(s): Enrolment in BMOS on Main Campus or Music Administrative Studies (MAS)

Senate Regulations state, “unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.”

1.3 Key Dates:

September 9, 2026:	Classes begin
September 30, 2026:	National Day for Truth and Reconciliation (<i>non-instructional day</i>)
October 12, 2026:	Thanksgiving Day
October 10-18, 2026:	Fall Reading Week
December 9, 2026:	Classes end
December 11-22, 2026:	Exam period
December 22, 2026:	Fall term ends

1.4 Accessibility:

DAN Department of Management & Organizational Studies strives at all times to provide accessibility to all faculty, staff, students and visitors in a way that respects the dignity and independence of people with disabilities.

Contact Academic Support & Engagement at <http://academicsupport.uwo.ca/> for information about Western's Accessible Education.

More information about "Accessibility at Western" is available at: <http://accessibility.uwo.ca>

1.5 Land Acknowledgement:

We acknowledge that Western University is located on the traditional lands of the Anishinaabek (Ah-nish-in-a-bek), Haudenosaunee (Ho-den-no-show-nee), Lūnaapéewak (Len-ahpay- wuk) and Chonnonton (Chun-ongk-ton) Nations, on lands connected with the London Township and Sombra Treaties of 1796 and the Dish with One Spoon Covenant Wampum.

With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers. We acknowledge historical and ongoing injustices that Indigenous Peoples (First Nations, Métis and Inuit) endure in Canada, and we accept responsibility as a public institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching, research and community service.

2. Course Materials

All course material will be posted to OWL: <https://westernu.brightspace.com/d2l/login>

Students are responsible for checking the course OWL site <https://westernu.brightspace.com/d2l/login> regularly for news and updates. This is the primary method by which information will be disseminated to all students in the class.

If students need assistance with the course OWL site, they can seek support on the [OWL Brightspace Help](#) page. Alternatively, they can contact the Western Technology Services Helpdesk. They can be contacted by phone at 519-661-3800 or ext. 83800.

Required Textbook

Our course uses a 'custom' textbook published by Wiley and developed specifically for MOS1023. This textbook incorporates two complete textbooks along with various chapters and online modules from a variety of Wiley resources. This textbook has been designed to provide students with introductory material to achieve the course objectives. Students are expected to review the course calendar and the OWL course site to ensure they understand the textbook readings for each weekly module and for the course evaluations.

Textbook: Kimmel. Survey of Accounting, 3e for University of Western Ontario. Wiley
ISBN: 9781394475995

The textbook can be accessed at the following [link](#).

The e-textbook is an 180-day rental; therefore students need to purchase this edition. Second-hand or older editions will not be sufficient. The cost of the textbook is \$75.00. The e-textbook is available in electronic format only from The Book Store at Western.

Technical Requirements

This course requires the use of:

- **Microsoft Excel** (desktop application) for Windows or Mac. Some evaluations will require an understanding and/or the use Excel-specific features and functions that may not be fully compatible with Google Sheets, Apple Numbers, or other spreadsheet software.

- Students will require regular access to a computer and reliable internet connection to access course materials and complete coursework. Students may also require access to a device capable of recording video for a course assignment(s).

3. Course Objectives and Format

The DAN Department of Management & Organizational Studies advances research and teaching that integrates the breadth of the social sciences with the depth of a disciplinary specialization to develop curious and strategic thinkers.

3.1 Course objectives

This introductory course is designed to provide first-year university students with a solid foundation in the principles of accounting and finance, while developing the skills necessary to interpret financial information, make informed decisions, and understand the role of accounting and finance in business operations.

3.2 Course format

The course format will consist of **in-person lectures**.

Readings are assigned for each weekly module. Students are encouraged to prepare for each weekly module by completing the assigned readings before class. During class, students should actively engage with the material and examples and then review both the readings and lecture material afterwards to identify concepts that may require additional practice or clarification.

Assigned Course Materials

Students are not expected to read all material contained in the textbook. Assigned readings will be identified in the course calendar and on the course OWL site and may include selected chapters, sections, or learning objectives. Students are responsible only for the textbook material specifically assigned for each weekly module, as well as assigned videos and other resources. Students are responsible for all assigned course materials, whether or not the material is discussed in detail during class.

Practice Questions

Practice questions and solutions will be provided for selected course material. To get the most value from these resources, students should attempt the questions independently before reviewing the solutions. Students should use the solutions afterwards to check your work, understand any errors, and identify areas where you may need additional practice.

Lectures

Students are responsible for taking their own notes from both the readings and the lectures. Abbreviated lecture slides will be posted in advance on the course OWL site. These slides are intentionally incomplete and will not contain all information presented in class. **Complete lecture slides will not be distributed under any circumstances.** However, students may review the complete lecture slides during scheduled office hours.

Lecture material and textbook content will not always overlap. Class time will be used to explain, apply, and extend selected course concepts rather than repeat all assigned textbook material. Assigned course materials and lectures are complementary, and both are essential for success in the course. Students remain responsible for assigned textbook material even when a topic is not discussed in detail during class.

Regular lecture attendance is strongly advised. **If a lecture is missed for any reason, it is solely the student's responsibility to obtain the missed content from a peer.**

Office Hours

Students are encouraged to use office hours to ask questions about course concepts, review practice problems, discuss areas of difficulty, or seek clarification on course material. Students do not need to wait until immediately before an examination to seek assistance. The availability of office hours is available on the course OWL site.

Note: There are no labs or tutorials in this course.

4. Learning Outcomes

Upon successful completion of this course, students will be able to:

- Understand and apply fundamental accounting principles to accurately record, summarize, and report financial transactions. This involves mastering the basics of the accounting cycle, preparing financial statements, and using accounting information to analyze and interpret a company's financial performance and position.
- Explain and differentiate varied accounting topics such as financial accounting, managerial accounting, taxation, auditing and fraud examination; identify the uses of each, relevant terminology, and the general approach used.
- Understand and apply fundamental financial principles to make informed decisions about managing and investing resources. This includes grasping concepts such as time value of money, risk and return, financial analysis, and investment appraisal techniques.
- Differentiate among the careers available in accounting and finance to make an informed decision about which specialization to pursue.

5. Evaluation

There are three examinations ("exams") in this course:

Midterm Exam 1: Wednesday, October 7, 2026; 4:00 p.m. = 30%

Midterm Exam 2: Wednesday, November 11, 2026; 4:00 p.m. = 30%

Final Exam: To be scheduled during the final exam period = 40%
(December 11 – 22, 2026)

All examinations will occur in-person. Students are **required to complete all examinations** of this course. See Essential Learning Requirements in Section 6.2 for further details.

There are two mandatory group assignments in our course. See Mandatory Group Assignments in section 5.3 for details.

You are responsible for your grades in this course. **Grades will not be adjusted on the basis of need.** Students are responsible for monitoring their performance throughout the course. Extra assignments or alternative assessments will not be provided for the purpose of improving a course grade. There are no exceptions to this.

The DAN Department has a grade policy which states that for courses in the 1000-1999 range, **the class average must fall between 65% and 70%** for all sections of a course taught by the same instructor. In very exceptional circumstances only, class averages outside this range may be approved by the Undergraduate Chair or Chair. **Class averages are not grounds for appeal.**

5.1 Exams:

- **Format:** Three (3) non-cumulative in-person multiple-choice exams, each worth the stated percentage in the course outline. All examinations will be **closed-book**.
- **Timing:**
 - Midterm Exams will be 90 minutes in length.
 - Final Exam will be 120 minutes in length.
 - Students requiring time-related accommodations must have an approved accommodation through the Accommodated Exams system for this course.
- **Scheduling:**
 - Examinations 1 and 2 will be written during class time.
 - The final exam will be scheduled during the university's final exam period.
- **Permitted Materials:** Only **non-programmable calculators** are allowed. If uncertain about your calculator, confirm with the instructor in advance.
- **Prohibited Materials:** Notes, cheat sheets, and any electronic devices (including but not limited to cell phones, smart watches, smart glasses, earphones, recording devices, music players) are not permitted. **Dictionaries are NOT allowed for the examinations.**
- **Access to Exams:** Exams will not be returned to students. Review sessions will be offered at designated times, announced in advance. Outside of these sessions, exams may be reviewed by appointment with the instructor.
- **Scope of Content:** Students are responsible for material from both lectures and assigned course materials, regardless of whether content overlaps.

5.2 Electronic Device Policy

- Students found with an electronic device on their person during an examination will receive a grade of zero for that examination.
- Students found using an electronic device for any reason during an examination will receive a grade of zero for the course and will be subject to the University Scholastic Offence policy.

5.3 Mandatory Group Assignments

The ability to work effectively with others is an important professional skill. This course incorporates two mandatory group assignments designed to provide students with opportunities to collaborate with their peers while applying course concepts in a practical setting.

Each assignment will be assessed on a Pass/Fail basis. The requirements to earn a Pass will be outlined in the assignment instructions provided on the course OWL site. Students must meet the minimum requirements identified as necessary to earn a Pass; partial completion of an assignment does not guarantee a Pass.

Group members are responsible for working collaboratively and ensuring that all assignment requirements are met. Unless otherwise specified in the assignment instructions, the Pass/Fail result will apply to all members of the group. Students are expected to raise significant group participation concerns with the instructor before the assignment deadline.

Students who earn a Pass on an assignment will receive no adjustment to their course grade. Students who receive a Fail on an assignment will have two percentage points deducted from their final course grade for each failed assignment, to a maximum deduction of four percentage points.

For example, a student who earns a calculated course grade of 60% but receives a Fail on both mandatory group assignments will receive a final course grade of 56%.

6. General information about missed coursework

Students must familiarize themselves with the *University Policy on Academic Consideration – Undergraduate Students in First Entry Programs* posted on the Academic Calendar:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/academic_consideration_Sep24.pdf,

This policy does not apply to requests for Academic Consideration submitted for **attempted or completed work**, whether online or in person. Students are NOT able to seek Academic Considerations where the student has attended the examination.

The policy also does not apply to students experiencing longer-term impacts on their academic responsibilities. These students should consult [Accessible Education](#).

For procedures on how to submit Academic Consideration requests, please see the information posted on the Office of the Registrar's webpage:

https://registrar.uwo.ca/academics/academic_considerations/

All requests for Academic Consideration must be made within 48 hours after the assessment date.

All Academic Consideration requests must include supporting documentation; however, recognizing that formal documentation may not be available in some extenuating circumstances, the policy allows students to make one Academic Consideration request **without supporting documentation** in this course. However, **the following assessments are excluded from this, and therefore always require formal supporting documentation:**

- Examinations scheduled during official examination periods (Defined by policy)
- Midterm Exam 2

When a student *mistakenly* submits their one allowed Academic Consideration request **without supporting documentation** for the assessments listed above or those in the **Coursework with Assessment Flexibility** section below, the request cannot be recalled and reapplied. This privilege is forfeited.

6.1 Evaluation Scheme for Missed Assessments

Students are entitled to **one makeup assessment opportunity** for a missed midterm exam or final exam, supported by an approved academic consideration. **No additional makeup opportunities will be provided.** Make-up assessments represent the final opportunity to complete a missed exam.

The date and time of the make-up Midterm examinations will be set by the instructor, and the make-up Final exam will be set by the department **after** the scheduled original exam has been completed. The instructor will then communicate the date to the student. The make-up exam will cover the same course content as the original exam.

Students who miss a make-up exam are not eligible for an additional makeup opportunity. Depending on their circumstances, they may:

1. Remain enrolled in the course and accept a grade of zero for the missed make-up exam. Students should consult the course outline and calculate whether they can still achieve a passing grade in the course.
2. Withdraw from the course through Student Center before the published drop deadline. A course dropped before the deadline will result in a withdrawal (WDN) without academic penalty. Part-time students should consult the Registrar's Office refund schedule to determine whether a tuition refund is available. Students enrolled full-time in 4.0-5.0 courses are generally not eligible for tuition refunds when a course is dropped.

3. If the published drop deadline has passed and the missed makeup assessment is supported by appropriate documentation, students may submit their documentation through the Student Absence Portal to request a WDN (withdrawal without academic penalty). Approval is not automatic and remains subject to Faculty review. Requests for a second makeup assessment will not be considered.

Students are encouraged to carefully consider their ability to complete a makeup assessment as scheduled, as no further opportunities to complete the missed work will be available.

Students should note that completion of all three examinations is an Essential Learning Requirement; therefore, a student who does not complete an examination will not be eligible to earn a passing grade in the course. See Section 6.2 for further details.

When a student misses the Final Exam and their Academic Consideration has been granted, they will be allowed to write the Special Examination (the name given by the University to a makeup Final Exam). See the Academic Calendar for details (under Special Examinations), especially for those who miss multiple final exams within one examination period.

Students that are granted an Academic Consideration for the final exam will receive a grade of Special (SPC) **AND** their maximum course load may be reduced during the term in which they complete their course requirements.

The date and time of the make-up examination will be determined by the department and the University Special Examination dates as outlined in the Academic Handbook:
https://www.uwo.ca/univsec/pdf/academic_policies/exam/definitions.pdf.

The make-up exam for the missed final exam will be held **after the first Thursday in January following the beginning of classes**.

Reweight of Examinations

This course includes three non-cumulative examinations. Because each examination covers distinct material, requests to reweight, substitute, or otherwise alter the weight of any examination will not be considered under any circumstances. Failure to write any examination will result in a grade of zero for that examination.

6.2 Essential Learning Requirements

Even when Academic Considerations are granted for missed coursework, the following are deemed essential to earn a passing grade:

- The completion of all three examinations to ensure that students demonstrate sufficient mastery of the learning outcomes.
 - This course includes three non-cumulative examinations. **Completion of all three examinations is an Essential Learning Requirement of this course.** Each examination assesses distinct course material and must therefore be completed to demonstrate sufficient mastery of the course learning outcomes.

Students who do not meet these requirements will receive a course grade of 45 or their calculated course grade, whichever is lower.

6.3 Coursework with Assessment Flexibility

By policy, instructors may deny Academic Consideration requests for the following assessments with built-in flexibility:

Mandatory Group Assignments. Students are expected to submit each assignment by the deadline listed on OWL. Should extenuating circumstances arise, students do not need to request Academic Consideration and they are permitted to submit their assignment up to **48 hours past the deadline without a late penalty**.

Assignments submitted more than 48 hours after the deadline will receive a Fail, resulting in the deduction described in Section 5.3. Due to the built-in flexibility provided through the 48-hour No-Late-Penalty Period, requests for Academic Consideration will be denied for these assignments.

7. Lecture and Examination Schedule

See Schedule on OWL Brightspace

8. Student Responsibilities

Students should familiarize themselves with Western University Senate Regulations, please see:

http://www.uwo.ca/univsec/academic_policies/index.html.

8.1 Lecture and Textbook Material

Lecture and textbook materials cover distinct but interrelated content, each vital for a comprehensive understanding of the course. Some topics will require independent study beyond the lecture sessions. Therefore, students are expected to fully engage with the assigned readings and maintain regular attendance at lectures.

The instructor will not distribute copies of lecture notes or completed slide decks. If a lecture is missed, it is the sole responsibility of the student to obtain the relevant materials from a peer.

8.2 Respect

Please act respectfully towards the classroom, the instructor and your fellow students. Acting respectfully means arriving on time, turning off phones, avoiding private discussions during lectures, refraining from viewing non-course material on your laptops, and cleaning up after yourself. Acting respectfully provides a better learning experience for everyone.

Private in-class discussions are distracting to students and the instructor. If other students are distracting your attention from the material, you should ask them to be quiet. If you feel uncomfortable doing this (or the problem persists), please see your instructor.

Late arrivals are also distracting. Please arrive on time for classes.

Student Code of Conduct <https://www.uwo.ca/univsec/pdf/board/code.pdf>

8.3 No Recording of Classes

Students are **not** permitted to record any portion of a class, audio or video, without the prior written permission of the instructor.

8.4 Copyright Notice

Lectures and course materials, including PowerPoint presentations, outlines, and similar materials, are protected by copyright. You may take notes and make copies of course materials for your own educational use. You may **not** record lectures, reproduce (or allow others to reproduce), post or distribute lecture notes and other course materials publicly and/or for commercial purposes without the written consent of your instructor.

9. Exam Policies

All examinations are conducted in person

- Bring student identification to exams.
- Nothing may be on a student's desk during an examination except a pencil, an eraser, a non-programmable calculator, and the student's Western identification card.
- Do not wear baseball caps to exams. Hoods from hooded sweatshirts cannot be worn.
- Do not bring or wear smart watches, smart glasses, music players, cell phones, earphones, beepers, or other electronic devices to exams. Be sure to review the Electronic Device Policy (Section 5.2 above).
- To ensure fairness to all students, questions will not be answered during exams.

10. E-mail Policies

The following policies apply to all emails between students and the instructor. Please respect the fact that your instructor receives hundreds of emails from students and must deal with those emails in a fair and organized manner. Unacceptable emails will receive a reply saying only "Please see Email Policies on the course outline".

10.1 UWO.CA Email Addresses Only

For privacy reasons, students must use their Western email accounts to contact their instructor. The instructor will not respond to emails from non-uwo.ca addresses (e.g. hotmail.com, gmail.com, etc.).

10.2 Subject Line Must Include Course Number

The subject line of emails must contain the name or number of the course in which the student is enrolled. The instructor teaches different courses and sections and cannot properly respond to questions if they do not know which course or section you are enrolled in.

10.3 Acceptable Emails

- questions about the course content or materials
- asking to set up an appointment to ask questions or review an exam
- notification of illness or other special circumstances
- providing constructive comments or feedback about the course

10.4 Unacceptable Emails

- questions that may be answered on OWL or on this course outline
- asking when grades will be posted
- asking what grade a student received
- asking where or when an exam is scheduled or the material covered on an exam
- requests for grade increases, extra assignments, or reweighting of course components

11. Attendance

It is expected that students will attend all classes. The instructor does not provide access to lecture notes. Students are encouraged to obtain missed lecture notes from a fellow student.

11.1 Short Absences.

If you miss a class due to minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or exam. Cover any readings and arrange to borrow the missed lecture notes from a classmate.

11.2 Extended Absences.

If you are absent more than approximately two weeks or if you get too far behind to catch up, you should consider reducing your workload by dropping one or more courses. The Academic Counsellors can help you to consider the alternatives. At your request, they can also keep your instructors informed about your difficulties.

12. Grade Fairness

Fairness requires that all students be treated equally and be evaluated using the criteria set out in this course outline. The evaluation criteria are based on actual achievement and not on how hard a student has tried.

Claims by students of an excellent academic history, good attendance record, need to obtain or maintain a scholarship, desire to be admitted to Ivey or graduate school, or other personal issues, cannot be used to justify a higher grade in the course or a reweighting of course components. There is no extra work or assignments available for extra credit or to “make up” for a course component that was missed or performed poorly.

You, the student, are responsible for the grades earned.

13. Posting of Grades

Midterm exam grades will be posted on OWL once the grades are available. Final exam grades and final course grades are not posted on OWL and are available once they have been posted by the Registrar under “Academic Summary” at the Student Centre website.

14. University Policy Regarding Illness, Absence and Accommodation

14.1 Illness

Students will need to provide a Student Medical Certificate if the absence is medical or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty Academic Counselling office to obtain more information about the relevant documentation.

For privacy reasons, students should also note that individual instructors should not receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. All documentation required for absences must be submitted to the Academic Counselling office of a student's Home Faculty.

For details on the Policy on Accommodation for Medical Illness, go to:

https://uwo.ca/univsec/pdf/academic_policies/appeals/academic_consideration_Sep24.pdf

Students can download the Student Medical Certificate (SMC) here:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medical_certificate.pdf

14.2 Religious Accommodation

When conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request accommodation for their absence in writing to the Academic Advising office of their Faculty of Registration. This notice should be made as early as possible but not later than two weeks prior to the writing of the examination (or one week prior to the writing of the test).

Please visit the Diversity Calendars posted on our university's EDID website for the recognized religious holidays: <https://www.edi.uwo.ca>.

15. University Policy on Cheating and Academic Misconduct

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_offences.pdf

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offenses. Students are urged to read the section on Scholastic Offenses in the Academic Calendar.

Note that such offenses include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. If you are in doubt about whether what you are doing is inappropriate, consult your instructor. A claim that "you didn't know it was wrong" will not be accepted as an excuse.

Artificial Intelligence Usage

Generative artificial intelligence (AI) is increasingly used in education, business, accounting, and finance. Students may use AI tools to support their learning in this course; however, AI should be used as a learning tool rather than as a substitute for understanding course material. Students remain responsible for evaluating the accuracy and appropriateness of AI-generated information.

Unless otherwise stated in the instructions for a specific assignment, students may use AI tools to support their work on course assignments. Students remain responsible for the work they submit and for meeting all assignment requirements. Any specific restrictions or requirements regarding the use of AI will be clearly identified in the assignment instructions.

AI tools are not permitted during examinations. Students may not access or use AI tools, electronic resources, or unauthorized electronic devices during an examination. Refer to Sections 5.2 and 9 for the course's examination and electronic-device policies.

Students may not upload instructor-provided course materials, including lecture slides, assignment materials, questions, solutions, or examination materials, to AI tools or platforms without the written permission of the instructor. When in doubt about whether a particular use of AI is permitted, students should consult the instructor before using it.

A copy of guidelines about how to avoid cheating can be obtained from the Office of the Ombudsperson, Room 3135 WSSB, (519) 661-3573, ombuds@uwo.ca.

Computer-marked multiple-choice exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Cheating on exams will not be tolerated; students are referred to the university policy on scholastic offenses. Looking at the test of another student, allowing another student to view your exam, or obtaining information about a test in advance are all examples of cheating. A number of safeguards will be employed to discourage cheating. For example, examination supervisors (proctors) of the tests may ask students to move to another seat during the exam, cover their paper, avert their eyes from other students' papers, remove baseball caps, etc. This is not meant as a personal affront nor as an accusation of cheating, rather as vigilant attempts at proctoring.

The penalties for a student guilty of a scholastic offense may include a zero grade on the assessment, refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University. Be sure to review the Electronic Device Policy in Section 5.2.

16. Procedures For Appealing Academic Evaluations

1. In the first instance, all appeals of a grade must be made to the course instructor (informal consultation).
2. If the student is not satisfied with the decision of the course instructor, a written appeal must be sent to the Undergraduate Chair of the Department of Management and Organizational Studies via the DAN Help Portal. <https://help.sci.uwo.ca/servicedesk/customer/portal/10>
3. If the response of the Undergraduate Chair is considered unsatisfactory to the student, they may then appeal to the Associate Dean, Undergraduate of the Faculty in which the course of program was taken.
4. Only after receiving a final decision from the Dean may a student appeal to the Senate Review Board Academic. A Guide to Appeals is available from the Office of the Ombudsperson.

17. Support Services

17.1 Support Services

The Registrar's office provides you with information on services, courses, student finances, resources, latest news, as well as Student Central's hours of operation at <http://www.registrar.uwo.ca>

Student Support Services (***including the services provided by the USC listed here***) can be reached at: <http://westernusc.ca/services/>

Academic Support & Engagement can be reached at: <http://academicsupport.uwo.ca>

Western is committed to reducing incidents of gender-based and sexual violence (GBSV) and providing compassionate support to anyone who is going through or has gone through these traumatic events. If you are experiencing or have experienced GBSV (either recently or in the past), you will find information about support services for survivors, including emergency contacts at the following website: https://www.uwo.ca/health/student_support/survivor_support/get-help.html
To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Students who are in emotional/mental distress should refer to Health and Wellness: <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

17.2 Academic Concerns.

If you are in academic difficulty, it is strongly recommended that you see your academic counsellor.